

Little Shell Healthcare Program A "NEW" PATIENT APPOINTMENT

GENERAL ELIGIBILITY REQUIREMENTS: MUST BE an enrolled member or Descendent of an enrolled member of a Federally Recognized Tribe.

INFORM PATIENT TO CHECK IN AT LEAST 1 HOUR PRIOR TO APPOINTMENT IN ORDER TO ESTABLISH CHART WITH ALL DOCUMENTS

- a. **PROOF** of being a member or descendent of Tribal member. **MUST BRING YOUR TRIBAL ID/CIB to your 1st appointment to establish eligibility.**
- b. **IF DESCENDENT** of parent, grandparent, we will need their TRIBAL ID & STATE BIRTH CERTIFICATES for ALL FAMILY MEMBERS WHICH links the patient to the Tribal Member to show proof of Dependency.
 - **Example:** Patient is descendant of Grandmother; we will need Grandmothers Tribal ID, Parent State Birth Certificate and Patient's State BC; all birth certificates showing names or lineage "link" back to Grandmother.
- c. **ADDITIONAL DOCUMENTS** we will also need:
 - **Social Security Card** - our system is linked to Social Security Administration and once we put in the RPMS/GUI system it takes time for SSA to verify. That is why you see on page 2 in RPMS (Verified by SSA OR Not Verified by SSA).
 - **State ID Card or Driver's License** (picture ID)
 - **Insurance Cards.** (So proper ID/Group Name/Group # is entered for billing purposes).
 - **Military DD-214** for those that served in the U.S. Military. Veterans maybe eligible for Veterans Medical Beneficiary.
- d. **CUSTODY/GUARDIAN PAPERWORK** for Minors.
- e. **PARENTAL PRE-AUTHORIZATIONS** signed by parent/legal guardian if you want another person to bring your child or children to a doctor's appointment. You can fill out the proper I.H.S. forms at patient registration.
- f. **NEWBORN:** We will need Mothers Tribal ID along with the Hospital Record and/or CRIB Card at first visit; mothers name will be on the Hospital Record of Birth/CRIB Card. **WE WILL NEED STATE BIRTH CERTIFICATE ONCE PARENT RECEIVES IT WITH IN 60 DAYS OR patient will be considered ineligible.**

Eligibility will be extended to NON-INDIAN in only three (3) situations:

- a. Non-Indian woman pregnant with eligible Indian's child for duration of pregnancy through six (6) weeks post-partum for pregnancy related care only. **WE WILL NEED PROOF OF PREGNANCY FROM OUTSIDE FACILITY BEFORE APPOINTMENT.**
- b. Non-Indian member of eligible Indian's household-public health hazard only.
- c. Non-Indian: adopted, foster, step-child/children of eligible Indian until age of 19 years of age. (PL100-713). **NOTE:** Non-Indian patients who do not meet the above eligibility **but present at I.H.S. Emergency Room** for emergency care (prevent immediate death, serious impairment to life, limb, senses) can be treated, stabilized and outed to a NON-I.H.S. facility with patient responsible for costs; they will need to follow up with their own provider.