



“READ THROUGH THESE INSTRUCTIONS BEFORE YOU START”

Instructions for applying for the:
Emergency Financial Assistance COVID19 Relief Program

Make sure you have your enrollment number and a picture of your ID to upload (use your cell phone to take a picture of your ID). You will also need an email (if you don't have an email, go to google.com, select Gmail on the right side, create an account, make sure you write down your user ID and password) You can use a computer, laptop, iPhone, or Smart Phone to do this online process.

Go to the Little Shell Tribal website:

www.montanalittleshelltribe.org

The process will go faster applying online

You will see a yellow box that has “COVID19 Preparedness”, click on it.

You do have the option to click on: LS EFA Fall Grant Application, print, fill out, send in (this process takes longer)

Scroll down to: Click here for COVID Application, click on it; (this is the online process)

IMPORTANT: Please make sure to read all the documentation as you go.

It will take you to: <https://littleshell.submittable.com/submit>

(Before you start, make sure you have a picture of your ID saved to upload)

Scroll down, on bottom right, click on “Apply now”

Read through the document, at the bottom, select “Create your account”; You will need:

-your email address (if you do not have an email, go to google.com, select Gmail on the right side, create an account, make sure you write down your user ID and password)

-type in a password (you make one up, write it down for future use)

-type in the password you created to “Confirm it”

-type in your first name

-type in your last name

-read the information and select or don't select the 2 boxes; click on “Sign up”

Read through the Program Summary and then scroll down; Enter:

First Name

Middle Name

Last Name

Former Last Name or Maiden Name

Country (most will select United States)

Your Current Address

Current City

Current State Current Zip Code

Tribal Enrollment Number

Date of Birth

Phone number

Email address

Then upload your ID (it will not let you complete the process without your ID uploaded)

Click on the boxes that apply to you in reference to COVID19 – how it has affected you

Type in other needs if due to COVID19 (optional)

You must Certify information is correct by clicking on the box, it will put in a check mark

If you have done all the steps, then click on “Apply Now”

You will receive a confirmation email, stating your application was received

Once all the information you entered is verified and correct, then approved, your name will go in the next list of names to have checks processed.

If you have questions, email Care20@lstribe.org

IF YOU HAVE ELDERLY FAMILY, PLEASE INFORM THEM OF THIS GRANT AND HELP THEM COMPLETE THE PROCESS.